

**NCHA EXECUTIVE COMMITTEE  
MEETING MINUTES  
JUNE 25, 2023  
SOUTH POINT HOTEL • LAS VEGAS, NEVADA**



A meeting of the Executive Committee of the National Cutting Horse Association was held Sunday, June 25, 2023, at 1:40PM immediately following the NCHA General Membership Meeting at the South Point Hotel and Casino in Las Vegas, Nevada.

Executive Committee members present: President Toddy Pitard, President-Elect Mark Senn, Vice President Barnwell Ramsey, Kristen York, Phil Benadum, Kirby Smith, Sharon Overstreet, Tommy Williams, Skip Jones, Kathleen Moore, Cara Brewer, and Casey Green. Executive Committee Members excused were NCHA Treasurer Denise Seiz, and John Lavelle. NCHA Executive Director Jay Winborn, Director of Judges Andy Adams, Cathy Marie Aleff and Anna Laurent were in attendance for this meeting. NCHA Legal Counsel Jim Morris also attended the meeting.

The Executive Committee meeting was called to order and roll call was taken.

**PRESIDENT'S REMARKS – TODDY PITARD**

President Toddy Pitard addressed his new committee by welcoming Barnwell Ramsey as our new Vice President and Phil Benadum who was victorious in the Region 2 election. Toddy also made the comment that we just had a great weekend, and he was pleased with the overall turnout for the annual convention.

Toddy emphasized his eagerness to work with the new committee and NCHA staff by highlighting his goals to streamline the communication process between the EC and our directors and members moving forward.

**EXECUTIVE DIRECTOR REMARKS – JAY WINBORN**

Executive Director Jay Winborn also welcomed the new members of the committee. Jay provided a recap of the events that occurred during the convention and that the staff would have data compiled for the next EC Meeting. The Summer Spectacular will kick off on Saturday, July 15<sup>th</sup> and the NCHA staff is getting ready to produce a great show.

**EC TENTATIVE MEETING DATES**

Some dates were proposed for consideration to get the EC Meetings on the calendar for 2023 – 2024, but after a short discussion the only dates that were determined were for the upcoming August Meeting which will be held on August 7-8, 2023, at the NCHA Office.

## **OLD BUSINESS**

At this time, there is no old business to bring before the Executive Committee for discussion.

## **NEW BUSINESS**

### **NCHA Videographer Policy Changes – Andy Adams**

Director of Judges Andy Adams addressed the members of the Executive Committee with some proposed changes to the videographer policy displayed in the rule book. See changes proposed in the outline below. After a round table discussion, it was projected to communicate these operational changes to this policy with the Videographers, Show Producers, and Show Secretaries in the weeks to come. This policy can be found in the official 2023 NCHA Rule Book on pages 115-117.

### ***Procedures for Videoing NCHA Approved Events***

1. All NCHA approved classes must be video recorded.
2. The Videographer must have the understanding that their first responsibility is to make quality videos for NCHA reviewing purposes. Only NCHA certified videographers can be used. ~~Any~~ All **videographers, including** replacement or fill-in videographers must be certified and a current NCHA member. **There will be a \$150 fee to apply and or recertify.**
3. ~~New~~ All **applicant** videographers ~~apply~~ must register and pass the on-line NCHA Videographer test with a minimum of an 80%. This site is located at [www.nchavst.com](http://www.nchavst.com). **After passing the on-line NCHA videographer test you will enter a probational period.** All **NCHA applicant** videographers ~~applying, or recertifying~~ will be required to send a copy of their first video footage of the year with two classes (ex. Open and Non-Pro) to Video West Productions (see #21 this section) for review **and approval to remain** ~~or become~~ a NCHA Videographer.
4. **All NCHA videographers are required to** ~~recertification requirements, are a current NCHA membership, and yearly recertify every (2) two years.~~ ~~approval from Video West on the video footage.~~ **All NCHA videographers will be required to send a copy of their last video footage of the expiring year, with two classes (ex. Open and Non-Pro) to Video West Productions (see #21 this section) for review and approval to remain a NCHA videographer.** ~~If video submitted does not meet their standards, The Videographer will not be certified until the NCHA's Judges Department gets their approval.~~ Show producers must ensure the videographer has the proper certification **and** are aware of and complying with the requirements prior to the start of the show.
5. While videoing classes, videographers must not talk on a cell phone, or talk to contestants, and have only limited communication with the judges. It is very important that the judge or monitor reviewing the video hear all the arena sounds and should not be distracted by ongoing conversations on the video.
6. NCHA will only accept DVD-Rs, SD cards, thumb drives, or USB 3.0 external hard drives.
  - a. The Videographer will turn in a Weekend Field Monitor's Report along with all the video runs and judges' sheets to the designated judge **at the immediate conclusion of the show.**

~~Each~~ **All video media** should be labeled with the name of the show, date, classes, and judge name. Retrieving a specific horse and rider video is important throughout the show and after the show. Each set, class and day needs to be easily identified to assure that information retrieval is guaranteed. All videos stored on DVDs, USB external hard drive, SD cards or thumb drives need to be organized, so that a specific horse, rider, set, class, and day of the show can easily be identified for review purposes at any time.

7. Videographers may be requested to forward additional videos to the Director of Judges for review.

8. Camera should be positioned as near the center of the arena as possible and should be at approximately the same height as the judge's stand.

9. Do not leave the camera stationary.

10. Take all precautions to ensure the lighting is proper.

11. Videos must have horse, rider, and cow in the picture at all times. Do not zoom in on rider too closely to prevent getting the overall action. ~~Do not omit any horses in any class.~~

12. Allow lead-in footage before horse begins to work and after buzzer sounds, the horse leaves the arena and is no longer in the judge's sight. Be sure the horn or buzzer sound is heard on recording as well as the announced score.

13. If camera is not capable of producing titles, it should be left on long enough to obtain names of horses and or riders.

14. Whether using DVD, SD card, USB or thumb drive media for storage purposes, individual video/movie files of each horse and rider must be produced. Each horse and rider exhibitor video **file** within a set, class and day of a show must be distinguished from the next horse and rider video within that same set **in the order in which the set was shot. Do not omit any horses in any class. No extended stream of video containing multiple competitors is acceptable.** Identifying the horse and rider/exhibitor at the beginning of each run is required. Begin recording early enough to record the announcer's introduction of each horse and rider. If it becomes necessary for the videographer to supply the introduction at the start of each run, please do not say the names of the horses or the exhibitors unless you are the official show announcer. As each horse approaches the herd, the videographer should speak into the microphone of the camera. For example, they should say: "This is the Non-Pro Class, third horse."

15. If the secretary receives numerous complaints regarding a judge's performance, the secretary may submit the video along with the judge's score card to the Director of Judges for review. This will not replace a formal protest.

16. ~~If a judge is going to use the~~ **Under the Self Adjusted Monitor System (SAMS), please have adequate equipment available. A judge should be allowed is required** to review the video in a place where they are completely separated from the contestants **and away from the video stand.** All events using the Self Adjusted Monitor System (SAMS) must provide an isolated location to review the runs in question. The room is to include a large TV (preferably with at least a 30-inch screen), **one station with monitor and media player (i.e., recorders or computers) with 1/16 slow motion and play back capability is required for the judge.** ~~with 1/16 slow motion capability, video player and an NCHA Rule Book.~~ Under no condition is a judge to review any runs in the arena or in the presence of contestants, owners, or other judges. At all monitored events, ~~two recorders and two video monitors/TVs are required for the NCHA~~

~~Monitor~~ *two stations with monitors and media players (i.e., recorders or computers) with 1/16 slow motion and play back capability are required for the NCHA monitor.*

17. When a video is received at the NCHA office that is of poor quality, the NCHA Judges Department will:

a. Notify the event's producer and show secretary and fine the videographer \$50.

b. Additional footage may be requested and sent to the NCHA Video Support Team (VST) to be evaluated. The videographer ~~will contact~~ ~~be contacted by~~ the VST ~~to seek assistance~~ ~~assist~~ in resolving the issue.

c. Upon receiving a second inferior quality recording from the videographer, the videographer may be fined \$200, which must be paid prior to the videographer's next event and verified by the show management that the videographer has been cleared to video any upcoming show for them. *It is the videographer's responsibility to contact the VST to discuss the video quality notification.*

d. Upon receiving a third inferior quality recording, the videographer may be fined *a minimum \$500 fine or revocation of videoing privileges, or both.* ~~The Director of Judges shall take action as deemed necessary to correct or rectify the problem~~ *All disciplinary actions listed in these rules are guidelines only and may be increased or decreased by the Director of Judges, in his sole discretion, based on the severity of the violation in question.*

e. ~~If there is no video recording received from the videographer to the designated NCHA staff member, the videographer will be fined \$500.~~

18. The Field Monitor system requires that each show reproduce and provide video copies for the NCHA Judge ~~after~~ *at the end of* each show. The judge will have three days to mail the copies of their judges' sheets and a copy of their videos of the approved NCHA classes that they judge.

a. All weekend classes, including weekend Limited Age Event classes, will be included in the Field Monitor Program.

19. If it is a multiple judge Weekend show, only the lowest ranking judge and any fill in judge will take the videos and judges sheets home. If it is a multiple judge Limited Age Event with \$10,000 to \$60,000 added, the videos and judges' sheets will be given to the highest-ranking judge.

20. All United States, Canadian and European judges will report to an assigned Weekend Monitor.

21. Show Management should make sure that their Video Contractors are aware of and are complying with all NCHA requirements PRIOR to the show. See Guidelines for Weekend Monitor Program for Judges and Regulations for Limited Age Events. Contact for video training:

Video West Production

Ted Petit, 1739 Marion Street, Georgetown, SC. 29440

Cell: 661-492-2621

Web site: [www.nchavst.com](http://www.nchavst.com)

Email: [ted.petit@yahoo.com](mailto:ted.petit@yahoo.com)

A **MOTION** was made by Skip Jones and **SECONDED** by Sharon Overstreet to adopt the proposed changes as presented from the Judges Department to the videographer policy.  
**MOTION PASSED.**

## **Confidentiality Agreements – Jim Morris**

Confidentiality agreements were distributed in hard copy to all the Executive Committee members present in preparation for execution during the executive session.

NCHA Legal Counsel Jim Morris described the agreements with some key examples of why we execute these each year with the Executive Committee.

President Toddy Pitard reminded the members that the only individuals authorized to contact Jim Morris would be Jay Winborn and himself with the exception of the chairs of any disciplinary committees unless approved otherwise. He also alluded to the fact that if the members of the Executive Committee require information from the NCHA staff that all requests go through Jay Winborn as the Executive Director to assign the right department to complete the task.

## **EXECUTIVE SESSION**

President Toddy Pitard placed the meeting into executive session for updates with legal counsel and the completion of the confidentiality agreements with all EC Members.

## **GENERAL SESSION**

President Toddy Pitard placed the meeting back into general session for the conclusion of the meeting.

## **ADJOURNMENT**

There being no further business to come before the committee, the EC meeting was adjourned at 2:38PM.